



OFFICE OF INTERNATIONAL PROGRAMS AND SERVICES

4400 University Drive, MS 4C3, Fairfax, Virginia 22030

CHECK-IN FORM FOR J-1 VISITING SCHOLARS

Personal Information:

Name: _____ Mr. ☐ Mrs. ☐ Ms.
(Last) (First)

GMU ID#: _____

Local Address in the United States: You must notify OIPS of a change of address, telephone number or email address within 10 days of the change.

(Street) (Apartment Number #)

(City) (State) (Zip code)

(US Cell phone #) _____ (Email) _____

(E-mail of Spouse if in J-2 Status)

Emergency Contact Information in U.S.:

Name: _____

Address: _____

Relationship: _____

Telephone: _____

Email: _____

Emergency Contact Information in Home Country

Name: _____

Address: _____

Relationship: _____

Language spoken: _____ Telephone: _____

Email: _____

By my signature below, I authorize George Mason University to notify my contacts in the U.S. and in my home country in the event of an emergency.

Signature

Date _____ 2017

Scholars in J-1 status are responsible for learning, understanding, and complying with U.S. federal laws and regulations governing J visa status:

Report Address, Telephone or E-mail Address Changes to the Office of International Programs and Services (OIPS): This may be done by email oips@gmu.edu or ichizhov@gmu.edu J-1 scholars should also report a change of e-mail address for their J-2 spouse.

Report Changes in Program to OIPS: Scholars must notify their J-1 Advisor whenever there is a change in the academic program or program dates.

Report Departure Date and Reason to OIPS: J-1 scholars are required to inform their J-1 Advisor if they plan to leave the program before the expiration date of the Form DS-2019.

Report J-2 Dependent's Departure Date to OIPS: J-1 scholars are required to notify their J-1 Advisor if their J-2 dependents return home & do not plan to come back to U.S. before the expiration of the Form DS-2019

Maintain Adequate Health Insurance: J-1 scholars must maintain adequate health insurance for themselves and any dependents in J-2 status throughout their stay in the United States. This insurance must meet the requirements set by the Department of State as indicated in J-1 Health Insurance Agreement.

Apply for an Extension Prior to the DS-2019 Expiration: Scholars must apply for an extension before the Form DS-2019 Form expires if they intend to remain at George Mason University **OR Depart the United States within 30 Day Grace Period:** Scholars must depart the United States within 30 calendar days of the expiration of the Form DS-2019 or program end date, unless they have applied for extension of the program or a change of status.

Abide by Employment Regulations: J-1 scholars may conduct research or teach only at George Mason University unless authorized ahead of time by OIPS to give an occasional lecture or a short-term consultation outside of GMU. Scholars must contact their J-1 Advisor if invited to speak or consult at another institution prior to starting any work.

Understand the 24-Months Bar on New and Repeat Participation in the J-1 Professor and Research Scholar Categories: Scholars in the Research Scholar or Professor categories are subject to a 24-months bar on repeat participation in these categories. If scholars plan to come back to the United States in J-1 status in the future, they should discuss their plans with their J-1 Advisor.

Understand the Two Year Home Residency Requirement: Scholars who have been marked subject to 212(e), the two year home residency requirement, are not eligible for a change of status inside the U.S. or apply for the H visa, the L visa or Permanent Residency until they have spent two years in their home country following the completion of their J-1 program or have received a waiver of this requirement from the U.S. Department of State/U.S. Citizenship & Immigration Services. Scholars should consult with their J-1 Advisor prior to applying for a waiver to discuss the implications on their status.

Obtain Travel Signature Prior to Departing the United States: Travel signatures are valid for one year or until the expiration date of the Form DS-2019, whichever is earlier.

I have read and understood my responsibilities as a J-1 Scholar at George Mason University. I also give my permission to my J-1 Advisor to access my I-94 arrival record at www.cpb.gov/i94, if necessary.

_____ (Signature) _____ 2017 (Date)