



DEPARTURE FORM FOR INTERNATIONAL STUDENTS AND SCHOLARS AT GMU

Office of International Programs and Services
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This form is to be filled out by students who have completed their academic program at GMU and will be either leaving the US, applying for a change of visa status or transferring to another school. (If you are leaving the US temporarily and will be resuming your studies at GMU soon, please do not complete this form). In order to maintain accurate records of the international student and scholar population at GMU and to improve the services provided to our international population, OIPS would like to request your departure information and some feedback on your experiences at GMU.

Name: _____ GMU ID# _____
(Last) (First)

Immigration Status: (F-1), (J-1), (H-1B), (Other, specify) _____

Academic Status: BA, BS, MA, MS, PhD, Other specify: _____
Research Scholar/Professor

Department at GMU: _____

Future Plans

I am (please check appropriate item):

- Leaving the US Date of expected departure from US: __/__/__
- Working under Practical Training or Academic Training MM/DD/YY
- Transferring to another school in the US
- J visa holders only:* If transferring to another J-1 Exchange program:
Name of institution _____ and program number, if known _____
- Applying for a change of visa status to ____ status
- Other (specify): _____

Legal Status: At the conclusion of your academic program **F-1s** have 60 days and **J-1s** have 30 days, in which to: leave the US, change immigration status, move on to another program level, obtain admission to another US university or begin Practical/Academic Training

Taxes: In January of each year GMU sends a W-2 form to individuals who received GMU taxable wages during the previous calendar year. Depending on the type of income you earned and other variables, GMU may also issue you a 1042-S form in March. Be sure to advise the Payroll department and the OIPS tax coordinator of the address to which these forms should be sent. Income tax return forms can be obtained overseas at the US Embassies or can be downloaded from the IRS website.

Address Change: Please update your address in the Student Information System at GMU.

Thank you for completing and returning this form. Please complete the reverse side of this form too. We hope the time you spent at GMU and in the US was rewarding, and that the memories you are taking with you are pleasant. Best wishes!

(Please turn over)

