

UNIVERSITY LIFE LIVING • LEARNING • LEADING

J-1 Student Request for Reduced Course Load (RCL) Authorization

Section A: Family Name		Given	Name	
G#	Telephone	elephone E-Mail Address		
Academic Depar	tment/Major			
Degree Level:	Undergraduate	Master's	Doctorate	Other
Total Credits Ea	rned to Date (in curre	nt degree progr	am)	_
Semester for whi	ich you are requesting	a reduced cours	e load authorization	on
any coursework		pproval by OIPS		emic year. Students should not drop ne full course of study requirement
	Illness or Condition. Crector and after the ap			nedule an appointment with the bility Services.
student, Registra	please follow the Grad r's website. If you are	luation Process a China 121 stud	steps required on dent, run a degree	er. If you are a degree-seeking the Office of the University evaluation and attach it to this form complete the following section.
statement from t academic load to reason for the re- with U.S. teachir	the J-1 student's Acade less than a full course quest (due to academic ng methods, etc.). If the	emic Dean or Ad of study due to e difficulties resu e reason is impre	visor recommendi a bona fide acader alting from adjustr oper course level p	Officer must receive a written ing the student to reduce his or her nic reason. Please indicate the ment to language or unfamiliarity placement, the statement must t will enroll for that course.
	or or Dean's Signature			
Print Name				Date
	a 121 student or a Glo uest first before return			udent, please visit their office to
	obal Education Office i equest with their home			to confirm you have reviewed the
Signature				
Print Name				Date
Responsible Offic	cer or Alternate Respo	onsible Officer S	ignature	
Print Name				Date