Delays caused by academic probation or suspension are not acceptable reasons for program extension. Valid academic or medical reasons are the only acceptable reasons for program extension.

**Important Information for Extension Requests**

- Extension requests should be submitted between 30-90 days prior to the expiration of the current I-20. Turnaround time for extension requests is 15 business days.
- To be eligible for extension, you must be maintaining F-1 status and making normal progress toward your degree objective.
- Valid academic or medical reasons are the only acceptable reasons for program extension.
- Delays caused by academic probation or suspension are not acceptable reasons for program extension.

**Checklist for Program Extension**

- Letter from Physician or Medical Provider
- Required Financial Documents (including coverage for dependents)
  - Certificate of Financial Responsibility if privately sponsored (by family or others)
  - Bank Statements if you are self-funded or funded by a private sponsor
    - Corporate bank statements are not accepted
    - Attach printout of currency conversion if funds are not in USD
  - Scholarship letter if applicable
  - Assistantship letter for University funding
- Printout of electronic Form I-94
- Copy of passport pages showing your picture, biographical information, and expiration date
- Copy of your current I-20, pages 1-2
- Unofficial transcript printed from Patriotweb (NOT official transcript)
- Screenshots from Patriotweb showing your updated Permanent address and Off-Campus Residence address
- If you are a Mason Korea student, see your Mason Korea Advisor

By signing this form I confirm that I am requesting an F-1 Program Extension and all of the information I have provided is complete and accurate to the best of my knowledge.

Signature: ___________________________  Today’s Date: _________________________________