

Academic Training Recommendation Form

The Academic Dean or Academic Advisor's Recommendation is a requirement to grant off-campus work permission for Academic Training either during or after completion of studies. A letter of recommendation on department letterhead is required or you may also choose to complete the Recommendation Form below.

Student Completes This Section:

Student's Name and G# _____

Student's Field of Study: Program Completion Date: _____

1. Have you participated in academic training before? Yes No

Please list dates of any previous Academic Training: _____

By signing below, I confirm that I am requesting academic training authorization and all of the information I have provided is complete and accurate to the best of my knowledge.

Signature: _____ Date: _____

Academic Advisor or Dean Completes This Section:

1. Description of the AT:

Employer: _____

Location: _____

Job Title: _____

Number of Hours per Week: _____

Date of AT: From _____ to _____

2. What are the goals and objectives of the Academic Training?

3. How does the Training relate to the student's major field of study at GMU?

4. How is this training an integral or critical part of the academic program of the student?

I certify that the above employment is related to the student's field of study at GMU, and recommend the Academic Training.

Signature: _____ Date: _____

Print name and Title: _____