

OIPS Withdrawal Form

PART 1: Instructions. *Keep Part 1. You need this important information if you want to return to George Mason.*

BEFORE YOU COMPLETE PART 2 OF THIS FORM

1. Talk to your Academic Advisor about your eligibility to return and find out the required steps for re-enrollment.
2. Talk to Student Accounts to make sure you do not owe money to the university.
3. UNDERGRADUATE STUDENTS: Complete the Registrar Office *Leave of Absence* form.
4. Read the *What Happens to your F1 Visa Status* and *What Happens to your CPT/OPT Eligibility* sections below.

WHAT HAPPENS TO YOUR F1 VISA STATUS

OIPS will terminate your SEVIS record for *Authorized Early Withdrawal* if you submit this *OIPS Withdrawal* form before you stop attending classes. You must leave the U.S. within 15 days of your SEVIS termination date. You do not need to take further action if you do not plan to continue studies at George Mason.

If you plan to return to George Mason, what happens to your F1 Visa Status depends on when you will continue studies:

- If **less than 5 months pass** between the last day you attend classes and the day you continue classes, you can request for OIPS to reactivate your I-20/SEVIS record by completing the four steps below:
 1. Submit this *OIPS Withdrawal* form before you drop classes and leave the U.S.
 2. Leave the U.S. no more than 15 days after OIPS terminates your record for *Authorized Early Withdrawal*.
 3. Submit the *OIPS Return from Temporary Absence* form at least 45 days before your planned return.
 4. Have a valid passport, visa, and travel signature upon your return.

It is important for you to confirm with OIPS that your SEVIS record has been reactivated before you return to the U.S. to avoid problems at the U.S. Port of Entry.

- If **more than 5 months pass** between the last day you attend classes and the day you continue classes, you must get an *Initial I-20* and re-pay the SEVIS fee at fmjfee.com. Follow the instructions on the *Return from Temporary Absence* form.

WHAT HAPPENS TO YOUR CPT/OPT ELIGIBILITY

You will lose any time earned towards CPT/OPT eligibility if you get an Initial I-20 to return to the U.S.

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PART 2: Student Information. *Submit Part 2 to OIPS before you drop classes and leave the United States.*

PERSONAL INFORMATION

Name _____ Gnumber _____ Date _____
First Last (Family)

Personal Email _____ Phone No. _____

Expected Graduation Date _____ Are you an INTO Mason student? YES NO

LEAVE INFORMATION

Reason for Absence: Study Abroad Academic Military Service
Medical/Financial Personal/Other

Last Date of Class Attendance _____ Expected Departure Date _____

Expected Semester and Year of Return _____

I expect to return to the U.S. in **less than** 5 months after my departure.

I expect to return to the U.S. in **more than** 5 months after my departure.

I do not know if I will return to the U.S.

STUDENT CERTIFICATION

By signing below, I certify that I have read and understood the information on this form.

Student Signature _____ Date _____