



OFFICE OF INTERNATIONAL PROGRAMS AND SERVICES
4400 University Drive, MS 4C3, Fairfax, Virginia 22030
CHECK-IN FORM FOR J-1 SCHOLARS

Personal Information:

Name: _____ Mr. ☐ Mrs. ☐ Ms.
(Last) (First)
GMU ID#: _____

Local Address in the United States: You must notify OIPS of a change of address, telephone number or email address within 10 days of the change.

(Street) (Apartment Number #)

(City) (State) (Zip code)

(US Cell phone #) _____ (Email) _____

(E-mail of Spouse if in J-2 Status)

Emergency Contact Information in U.S.:

Name: _____
Address: _____
Relationship: _____
Telephone: _____
Email: _____

Emergency Contact Information in Home Country

Name: _____
Address: _____

Relationship: _____
Language spoken: _____ Telephone: _____
Email: _____

By my signature below, I authorize George Mason University to notify my contacts in the U.S. and in my home country in the event of an emergency.

Signature _____

Date _____ 2023

Responsibilities of Scholars in J-1 Status:

Report Address, Telephone or E-mail Address Changes to ichizhov@gmu.edu within 10 days of change.

*Scholars should also report a change of e-mail address for their J-2 spouse.

Report Changes in Program: Scholars must notify ichizhov@gmu.edu whenever there is a change in the academic program or program dates.

Report Departure Date: Scholars are required to inform ichizhov@gmu.edu if they plan to leave the program before the expiration date of the Form DS-2019.

Report J-2 Dependent's Departure Date: Scholars are required to notify ichizhov@gmu.edu if their J-2 dependents return home & do not plan to come back to the U.S. before the expiration of the Form DS-2019

Maintain Adequate Health Insurance: Scholars **must** maintain adequate health insurance for themselves and any dependents in J-2 status throughout their stay in the U.S. This insurance must meet the requirements set by the Department of State as listed in Health Insurance Agreement.

Apply for an Extension Prior to the DS-2019 Expiration: Scholars must apply for an extension before the Form DS-2019 Form expires if they intend to remain at George Mason University **OR** depart the U.S. within a 30- Day Grace Period.

Abide by Employment & Occasional Employment Rules: Scholars may conduct research or teach GMU only, unless authorized ahead of time by ichizhov@gmu.edu to give an occasional lecture or a short-term consultation outside of GMU. Scholars must contact ichizhov@gmu.edu if invited to speak or consult at another institution prior to starting any work.

Understand the 24-Months Bar on New and Repeat Participation in the J-1 Professor and Research Scholar Categories: Scholars in the Research Scholar or Professor categories are subject to a 24-months bar on new and repeat participation in these categories. If scholars plan to come back to the U.S. in J-1 status in the future, they should discuss their plans with ichizhov@gmu.edu

Understand the Two-Year Home Residency Requirement: Scholars who have been marked subject to 212(e), the two-year home residency requirement, are not eligible for a change of status inside the U.S. or apply for the H visa, the L visa or Permanent Residency until they have spent two years in their home country **following the completion of their J program** or have received a waiver of this requirement from the U.S. Department of State/U.S. Citizenship & Immigration Services. **Scholars MUST inform ichizhov@gmu.edu prior to applying for a waiver (or any immigration visa) to discuss the implications on their J status.**

Obtain Travel Signature Prior before International Trips: Travel signatures are valid for one year or until the expiration date of the Form DS-2019, whichever is earlier.

I have read and understood my responsibilities as a J-1 Scholar at George Mason University. I also give my permission to J Advisor to access my I-94 arrival record at www.cpb.gov/i94, if necessary.

_____(Signature)_____ 2023