

## J-1 PROGRAM EXTENSION

J-1 Exchange Visitor students are expected to complete their program of study before the program end date on their DS-21019 forms. If a student is not able to complete their program objectives due to valid academic reasons before the original program end date, they should have their J-1 program extended *before* it expires in order to have additional time to complete the program.

Per Federal Regulations, "Responsible officers may extend an exchange visitor's participation in the Exchange Visitor Program up to the limit of the permissible period of participation authorized for his or her specific program category." [22 C.F.R 62.43]

### **Checklist for J-1 Program Extension:**

- 1. Read the J-1 Program Extension section of the J-1 student website.
- 2. Complete student section of the Program Extension Form.
- 3. Have your Academic Advisor complete the advisor section.
- 4. China 1+2+1 Students: email [china121@gmu.edu](mailto:china121@gmu.edu) to request China 1+2+1 Office review and signature.
- 5. Gather the required documents below to submit with your request.
- 6. Securely submit via the J-1 Dynamic Form 30-90 days before the end date on your current Form DS-2019.

### **Required Documents:**

- Proof of funding documents that are less than six months old to finance the duration of your program.  
Note: If you have a J-2 dependent, funds earned in the U.S. from a J-2 dependent cannot be used to support the J-1 exchange visitor.
- An updated Certificate of Responsibility Form (CFR).
- Copy of biographical page of passport for J-1 student and all J-2 dependents. Passports must be valid at least six months beyond proposed new end date.
- Copy of most recent visa for J-1 student and any J-2 dependents.
- Copy of most recent I-94 records for J-1 student and any J-2 dependents.
- If living off-campus, provide screenshots from Patriotweb of your PERMANENT and OFF-CAMPUS RESIDENCE addresses.
- Proof of Health insurance that meets the J requirements for the extension period for J2 dependents.

### **What to Expect:**

- If you have any questions about the J-1 Program Extension process or required documents, please reach out to OIPS. However, review and approval of J-1 Program Extensions can only occur after all documents have been submitted and evaluated.
- Processing time is approximately 7-10 business days. Your J-1 advisor will email you if they have any questions and when your updated DS-2019 form(s) are ready for pick up from the OIPS front desk.

### **Reminders:**

- Keep all previous DS-2019 forms in case they are required if you apply for a visa or other requests.
- Read important information about limits to international travel with an expired visa on the OIPS website.
- If you would like to continue on-campus employment, you will also need to request OIPS approval.
- Note that exchange visitors who are subject to 212(e)/Two Year Home-Country Physical Presence Requirement are not eligible for a program extension if the Department of State has forwarded a positive recommendation for a 212(e) waiver to the Department of Homeland Security.

**Student completes this section:**

\_\_\_\_\_  
(First Name) (Last Name)  
GNumber \_\_\_\_\_ Email Address: \_\_\_\_\_  
Major/Field of Study: \_\_\_\_\_ Minor: \_\_\_\_\_

Expiration of current DS-2019: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
(Month) (Day) (Year)  
Undergraduate \_\_\_\_\_ Master's \_\_\_\_\_ Doctoral \_\_\_\_\_ Other \_\_\_\_\_

Number of Credits This Semester: \_\_\_\_\_

If you are subject to 212(e), have you requested a waiver? \_\_\_\_\_

By signing this form, I confirm that I am requesting a J-1 Program Extension and all of the information I have provided is complete and accurate to the best of my knowledge.

Student Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Academic Advisors completes this section:**

To be granted a program extension, students must continuously maintained status and continue to meet the eligibility requirements of the Exchange Visitor Program. Per 22 CFR 62.2, J-1 degree seeking students must maintain full-time academic program of classroom participation and study, and/or doctoral thesis research" during their J-1 program. Extension requests will not be granted solely because the student was delayed by engaging in employment such as Academic Training. Students are not eligible for program extensions to complete research, writing or presentations that are not degree requirements.

Academic reasons for the extension request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Academic requirements remaining excluding current term (please include number of credits including any 998/999 enrollment):

\_\_\_\_\_  
\_\_\_\_\_

Expected Completion Date: \_\_\_\_\_

Expected Defense Date (for doctoral students). If completing in summer, students must be enrolled for that term:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_ email: \_\_\_\_\_

**For CHINA 1+2+1 Students only:**  
GMU CHINA 1+2+1 Advisor Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Notes: \_\_\_\_\_